

Template for schools: share information about your remote education

This optional template is designed to help school leaders share relevant information with pupils and parents or carers about how they will provide remote education. The information should be published on school websites by 25 January 2021 to support understanding of what pupils, parents and carers should expect during periods of school closure or pupil isolation relating to coronavirus (COVID-19).

This is intended as an example template and school leaders can choose to use the most appropriate format for their setting. We recognise that not all questions will be relevant to your particular school and there may be additional information you wish to include. For example, special schools may want to include additional questions around access to wider support services that children and young people would normally receive in school, such as therapy sessions.

Schools can find further help and support on how to meet the expectations for remote education via the remote education good practice guide and school-led webinars.

Remote education provision: information for parents

This information is intended to provide clarity and transparency to pupils and parents or carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

For details of what to expect where individual pupils are self-isolating, please see the final section of this page.

The remote curriculum: what is taught to pupils at home

A pupil's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

What should my child expect from immediate remote education in the first day or two of pupils being sent home?

- Teachers will upload work onto Google Classroom for children to access. In the first day or two, this will be in the form PowerPoints, work sheets and pre-recorded videos. In Year 1-6, this will cover 7 a day Maths task, English, Reading, Spelling, Maths and some foundation subjects. In Year R, this will cover Maths, English, PE and discovery time. There will also be a range of story time videos to watch. All children will be also asked to read their home reading book for half an hour a day.

Following the first few days of remote education, will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, in writing, the children may not be asked to complete extended pieces of writing remotely, as they would in school. In PE, the children will select activities to practise from an online platform but will not receive modelled lessons each week as they would in school.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take pupils broadly the following number of hours each day:

Key Stage 1	4
Key Stage 2	5

Accessing remote education

How will my child access any online remote education you are providing?

- All work, including pre-recorded videos of lessons, will be uploaded daily onto Google Classroom. Children will be given individual log in details to access their classroom and work.
- Parents and children can also access a range of reading books online at <https://www.oxfordowl.co.uk/> or at <https://cadland-hantssls.wheelers.co/>
- Children can continue to complete their weekly homework on <https://www.sumdog.com/en/>
- PE activities can be accessed via <https://jasmineactive.com/>
- Daily 'live' registration sessions will be held each morning via <https://zoom.us/>

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some pupils may not have suitable online access at home. We take the following approaches to support those pupils to access remote education:

- Letters explaining how remote education will occur will be sent home when necessary. Within this, parents will be encouraged to ring the school office if they require a device for their child to access the work on.
- The school has ordered a small number of 4G dongles, which can be loaned to families who do not have internet access.
- Chrome books will be loaned to families via the school office for the duration the child is not in school. Parents will sign a 'handover agreement form' in recognition of this and are expected to return the device when the child returns.
- Parents and children will be able to email teaching staff with any questions they have about the work/accessing the work online.
- All work can be completed online or with pen and paper however, parents can request printed copies if needed.
- Exercise books and stationery are available for families to collect from the school office should they need them.
- Pupils who are not submitting work online can bring in their written copies of work upon their return to school. However, we feel this is an unlikely event as we will be working with parents to ensure they are able to access online learning and therefore be able to submit work online daily.

How will my child be taught remotely?

We use a combination of the following approaches to teach pupils remotely:

- Teachers will pre-record lessons, which will be uploaded daily onto Google Classroom. Children will be encouraged to watch these lessons and then complete an activity – activities/worksheets will also be uploaded under the same 'assignment' on Google Classroom.
- Every day, in Years 1 -6, lessons will include: maths 5 a day; grammar/writing; maths; class read and reading (including differentiated phonics lesson for those still learning phonics). Each week, children will also have access to 3 foundation subject lessons as well as weekly PE challenges.
- Every day, in Year R, lessons will include: maths; class read/storytime; differentiated phonics lessons and handwriting. Each week, the children will also have access to an RE lesson as well as weekly PE challenges.
- Children will be encouraged to attend a daily online registration using Zoom each morning at an allocated time for their year group.
- Children are asked to read their home reading book daily. They can access other books at the same level via <https://www.oxfordowl.co.uk/>
- If and when government guidance changes, our offering of remote learning may also need to be adapted.

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- We expect all children to engage with remote learning if they are not in school. We will do everything we can to support parents in achieving this.
- Weekly timetables will be uploaded onto Google Classroom to support parents in structuring the day for their child.
- However, we understand that this can be a challenge for some parents and we therefore ask them to prioritise the reading and maths work above other assignments set.
- The level of support children will need from parents and carers will depend largely on their age and year group. Teachers will provide all the inputs necessary for each lesson – we do not expect parents to become the teacher. Their role is to support and guide their child where appropriate. This may include providing further explanations or watching the teacher videos with their child again.
- Parents have been given an email addresses as a means of contact should they need further advice or ideas of how to support their child.
- Parents are signposted to other websites which can support them with home learning. Step-by-step guides have been given as to how to access these. These websites are familiar to the children as they are used regularly in school and for homework activities.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

- We ask that pupils 'turn in' the work they have completed on Google Classroom. There is not an expectation that copies/photos of work are uploaded, although this is welcomed if the child/parent wishes to do so.
- Teachers responsible for remote learning, along with SLT, will be monitoring pupil engagement weekly. If we become more concerned about a child's engagement, we will monitor this daily. For children who are not appearing to engage, phone calls home will be made to see if the school can provide further support.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on pupil work is as follows:

- For some subjects, the children will be asked to self-mark and correct their work. On these assignments, answers to questions will be given. Children will have the opportunity to ask their teacher about any questions they have found challenging via the commenting section on Google Classroom. Teachers will either reply or post further support videos if necessary.
- For other pieces of work, children are able to submit copies/photos of work they have completed. Teachers are then able to give written feedback on this work if deemed necessary.

Additional support for pupils with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some pupils, for example some pupils with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those pupils in the following ways:

- Pupils with EHCPs will be encouraged to attend school.
- At the school's discretion, other children with SEND may be invited to attend school if they are unable to access remote education.
- Differentiated work is uploaded onto google classroom.
- Phone calls home will be made to families if they have asked for support or if they have been unable to engage in remote learning.
- Parents will be given an email address to send queries to. Parents are encouraged to use this if they need any support or further ideas as to how to support their child.

Remote education for self-isolating pupils

Where individual pupils need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching pupils both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Teachers will upload work onto Google Classroom for children to access. This will be in the form PowerPoints, work sheets and pre-recorded videos. In Key Stage 2, this will cover 7 a day Maths task, English, Reading, Spelling Maths and some foundation subjects. In Key Stage 1, this will cover 7 a day Maths task, English, Phonics, Spelling, Maths and some foundation subjects. In Year R, this will cover Maths, English, Phonics, PE and discovery time. There will also be a range of story time videos to watch.
- All children will be asked to read their home reading book for half an hour a day.